



CLAY WORKS

Welcome to ClayWorks!

8/5/20

A limited number of ClayWorks Memberships are available to ceramic artists capable of working with clay, glazes and equipment responsibly and without supervision. Members are key holders with shelf space and access to the studio any time of the day or night, except when classes or workshops are being held. Applicant's level of professionalism, artistic quality of work, and commitment to the Workshop13 Community are taken into consideration. If you are interested in a ClayWorks Membership. Please send an email of inquiry to: marie@worskhop13.org or call (413)277-6072.

NOTE: Changes due to COVID19, please see notes in RED.

MEMBERSHIP OPTIONS

Monthly - \$150

3 Month Contract - \$120

6 Month Contract - \$100

Terms

1. 3 month and 6 month contracts may be paid monthly.
2. Payment is due on the first day of the month.
3. There is a \$150 early termination fee
4. Payments not received within 5 days after the first of month are considered termination of contract.
5. Your contract is up on the last day of the month, this is when all work must be on the glaze/bisque cart.
6. You may not continue to produce work, even if you have leftover clay.
7. You may return the following month to glaze your work. This must be done during open studio time, or by appointment.
8. The key must be returned to an instructor or our studio facilitator.
9. Your passcode will be removed from the system on the first day of the next month.
10. Work must be picked up within two weeks of firing, after that it becomes ClayWorks property.
11. **NO GUESTS ALLOWED AT THIS TIME.**

STUDIO TIMES

ClayWorks is a non-profit community studio that provides both space for artists and classes for students. All members are keyholders with access to the studio when classes are not in session. Like most studios, we offer classes, some run, some don't. Here are the current classes we offer and times that the studio is NOT open to members. **NOTE: due to Covid19 these hours have changed. Right now members have a lot of extra studio time, but know**

that this will change once we are able to resume full programming. Members must sign- up using SKEDDA.com to insure safe distance to all.

Mondays 6-9pm - Wheel Throwing -

Thursdays 6-9pm - Wheel Throwing -

Thursdays 9:30am- 12:30 pm - The Sampler -

Fridays 6-9pm - Date Night & Teen Wheel -

Saturdays - 9am-5pm Monthly workshops -

*Sundays- 2pm-4pm - Quick Spin (once a month) & 6pm-9pm Handbuilding **

- There are often times that we list classes, but they don't run. Classes are listed approx **1 month in advance**. You'll know a few days prior to the start date if the class is running.
- You are welcome to come during these times if the class has been canceled. You will find this information on the shared Google Calendar and on the blackboard in the studio.
- We reserve the right to host up to 2 private parties per month, giving members a 1 week notice.
- The studio will be closed up to 4 times a year for shows. Certain shows will be for member participation.
- We reserve the right to change dates and times of our course listings as needed. We try to give a minimum 2 week notice of schedule changes. If this greatly affects your studio time, we will refund the remaining time of your membership.

These are open studio times for our enrolled students. You should expect the studio to be busier these days, giving students and studio monitors wheel priority.

Sundays, 10am - 1pm

Mondays, 1pm - 4pm

Wednesdays, 6pm - 9pm

Covid19- Currently no open studios

CLAY BODY

Bags of clay must be purchased from ClayWorks during open studio hours. Payment methods include cash, card, or checks payable to Workshop13. You must use our claybody. We carry types of Laguna clay. NOTE: These prices are subject to change based on studio needs.

Clay Price :

- New clay is \$15 per bag
- Repurposed is \$8 per bag

Firing/Glazing - per month

- Bags 1-4 is \$30 (\$45)
- Bag 5 is \$50 (total \$64)
- Bag 6 is \$70 (total \$85)

SHELF SPACE

Each member will get allotted ½ shelf workspace (14"x 26 x 18"). Members are encouraged to maximize their shelf space by bringing in stackable plastic bins to store their work in. Work that has been fired will be placed on designated bisque fired and glaze fired shelves. Members are not allowed to store clay, tools, or ware downstairs.

FIRING

Only our staff and technicians are allowed in the kiln room to load/unload the kiln. ClayWorks does not guarantee a specific firing schedule, however, every effort will be made to get your pieces fired in a timely manner. *Student's work takes priority.* Currently, we have an approximate 2 week turn-around time, which may vary.

Members are responsible for placing greenware on the bisque-fire cart. Pieces will only be fired once they are fully dried. It is at the firing techs discretion to determine if a piece is fully dry and ready to be fired. Kiln technicians will make every effort to get pieces into the kiln as soon as possible. In the event that some members have more pieces than other members, a selection of work from all members will be loaded to allow for equal distribution of kiln space and pieces. The studio can not accommodate rush pieces, so plan accordingly for drying times and firing. We do not candle pieces in the kiln to speed drying times.

NOTE: We make every effort to insure that pieces are handled with care. Accidents do happen, and we can't be held accountable. It's the nature of the media.

STUDIO RULES

As a community studio, we strive to maintain a harmonious culture of positivity, kindness, and respect. There are classes that go on in this studio as well as instructors producing their own work. Be respectful of the rules and other people's time in the studio. Do not touch other people's work. If an accident occurs and a piece breaks, please inform a staff member.

Clean up is of utmost importance as excess clay and glaze particles can pose a health hazard. This is a community space and we operate on the philosophy of *leaving the area cleaner than you found it.* Make sure you return all tools and equipment back to their storage area thoroughly cleaned. The wedging table, work surfaces and wheels must be cleaned before you leave the studio along with the floor around your work space. Mops and cleaning supplies are available for member use.

Clay can very easily clog drains. We have a special clay trap on the sink in the back of the studio. Clay equipment may be cleaned in this sink only. There is also a bucket in the sink to catch any globs of clay before they go down the drain. No clay should ever go down the bathroom sink. Please be careful not to drop any tools in the bucket in the sink. This poses a major safety hazard to anyone reaching into the bucket. The clay scraps in the bucket in the sink should be emptied into the trash after you finish cleaning up. Brushes and cups used to apply liquid latex require special cleanup that will be addressed during studio orientation.

Members may use all studio equipment and tools with the exception of the pug mill.

PRODUCTION

Our studio is not equipped to handle large scale production potters. Though there is no defined limit to the amount of production a potter may do, it is possible that higher production levels could exceed the studio's capacity to complete timely firings and/or exceeds the common greenware/ bisqueware storage capacity of the facility. This production level will likely change month to month based on the number of members and students currently enrolled. If a member's production exceeds the capacity of the studio, s/he may be required to modify their production level. The studio facilitator reserves the right to determine what is an acceptable level of maximum production per member. This is monitored by the amount of clay purchased each month.

In general a production potter is a working professional level who relies on the sale of their pieces as a major source of income. Potters that sell their ware as a supplemental income are not necessarily outside the capacity of our studio. Members are encouraged to speak with the studio facilitator to discuss output.

Glazing Rules

- No underglaze or glaze on the bottom of the piece.
- ¼" glaze margin (vertical height from countertop) on every piece. Pieces that fail to meet this rule will be placed on a glaze correction shelf. These pieces will not be fired until the glazing is corrected.
- Excess glaze must be wiped off of the latex, and then latex must be removed over a trash can. Latex resist must be removed completely before going on the glaze cart.
- Pots must be 100% dry before a second coat can be applied. Cross contamination of the glazes is unacceptable as it affects all individuals working in the studio. Glaze contamination will result in the member paying for a new bucket of glaze. Proper glazing procedures will be thoroughly explained during member glaze orientation.
- Outside glazes and underglazes must be approved by our studio facilitator prior to use.
- Willful disregard of the glazing rules that result in damage to the kiln or shelves will incur a penalization of \$25/hr fee for the repairs to the kiln or shelves.
- Members must purchase their own liquid latex.

Who's Who At Clayworks

Below is a list of all the staff of Clayworks, their respective positions.

Marie Lauderdale - Executive Director, Workshop13	Maryanne Bennis - Instructor Judy Green - Instructor
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marie@workshop13.org (413)277-6072 emergency (413)230-1121	
Nicole Finnie - Studio Facilitator hillfinnie@gmail.com (413)687-8880	Suzanne Laba - Studio Assistant
David Walulak -Technician, Instructor davidwalulak@icloud.com (413) 245-7956 home	Brian Jyringi - Studio Assistant Karen Dubord - Studio Assistant